



MINIMUM REQUIREMENTS - MEET COORDINATOR			
LEVEL	TECHNICAL	PRACTICAL	PERFORMANCE
I	* Level I Clinic	* Assist at 1 or more non-sanctioned meets	* Satisfactory evaluation from Meet Coordinator
		* Assist at 1 or more provincial/regional sanctioned meets	* Review and approval from Branch
II	* Level II Clinic	* Chief at 2 or more provincial/regional sanctioned meets	*Satisfactory evaluation from Level 3 or higher Meet Coordinator or Referee
		* Assist at 2 or more SSC sanctioned meets	*Review and approval from Branch
III	*Level III Clinic * Instruct a Level I Clinic	*Chief at 3 or more provincial/regional sanctioned meets	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assist at 2 or more SSC sanctioned meets	*Satisfactory evaluation from Level 3 or higher Meet Coordinator or Referee
			*Review and approval from SSC ODC

**NOTES:**

- \* This chart shows the minimum activities that meet coordinator must complete to be considered for upgrade to the next level. It is expected that meet coordinator will do additional meets to ensure they broaden their experience base.
- \* Each level requirements is new (not cumulative from previous level)
- \* Branch requirements may exceed these minimum standards



<b>MINIMUM REQUIREMENTS - RECORDER</b>			
<b>LEVEL</b>	<b>TECHNICAL</b>	<b>PRACTICAL</b>	<b>PERFORMANCE</b>
<b>I</b>	* Level I Clinic	* Assist at 1 or more non-sanctioned meets	* Satisfactory evaluation from Chief Recorder
		* Assist at 1 or more provincial/regional sanctioned meets	* Review and approval from Branch
<b>II</b>	* Level II Clinic	* Chief at 2 or more provincial/regional sanctioned meets	*Satisfactory evaluation from Level 3 or higher Recorder or Referee
		* Assist at 2 or more SSC sanctioned meets	*Review and approval from Branch
<b>III</b>		*Chief at 3 or more provincial/regional sanctioned meets	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assist at 2 or more SSC sanctioned national level meets	*Satisfactory evaluation from Level 3 or higher Recorder or Referee *Review and approval from SSC ODC

**NOTES:**

- \* This chart shows the minimum activities that recorders must complete to be considered for upgrade to the next level. It is expected that recorders will do additional meets to ensure they broaden their experience base.
- \* Each level requirements is new (not cumulative from previous level)
- \* Branch requirements may exceed these minimum standards



<b>MINIMUM REQUIREMENTS - TIMER/FINISH LINE JUDGE</b>			
<b>LEVEL</b>	<b>TECHNICAL</b>	<b>PRACTICAL</b>	<b>PERFORMANCE</b>
<b>I</b>	* Level I Clinic	* Assist at 1 or more non-sanctioned meets	* Satisfactory evaluation from Chief Timer/Finish Line Judge
		* Assist at 1 or more provincial/regional sanctioned meets	* Review and approval from Branch
<b>II</b>	* Level II Clinic	* Chief at 2 or more provincial/regional sanctioned meets	*Satisfactory evaluation from Level 3 or higher Timer/Finish Line Judge or Referee
		* Assist at 2 or more SSC sanctioned meets	*Review and approval from Branch
<b>III</b>		*Chief at 3 or more provincial/regional sanctioned meets	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assist at 2 or more SSC sanctioned meets	*Satisfactory evaluation from Level 3 or higher Timer/Finish Line Judge or Referee
			*Review and approval from SSC ODC

**NOTES:** \*The requirements apply to manual Timers and Finish Line Judges only. Timers may specialize in electronic timing and Finish line Judges in photo finishing. A speciality clinic or on-the-job training is required for electronic timing and/or photo finish line judging.



## MINIMUM REQUIREMENTS - ANNOUNCER

LEVEL	TECHNICAL	PRACTICAL	PERFORMANCE
<b>I</b>	* Level I Clinic	* Assist at 1 or more non-sanctioned meets	* Satisfactory evaluation from Meet Coordinator
		* Assist at 1 or more provincial/regional sanctioned meets	* Review and approval from Branch
<b>II</b>	* Level II Clinic	* Chief at 2 or more provincial/regional sanctioned meets	*Satisfactory evaluation from Meet Coordinator or Referee
		* Assist at 2 or more SSC sanctioned meets	*Review and approval from Branch
<b>III</b>		*Chief at 3 or more provincial/regional sanctioned meets	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assist at 2 or more SSC sanctioned national level meets	*Satisfactory evaluation from Level 3 or higher Meet Coordinator, Referee or Announcer
			*Review and approval from SSC ODC

- NOTES:**
- \* This chart shows the minimum activities that announcers must complete to be considered for upgrade to the next level. It is expected that announcers will do additional meets to ensure they broaden their experience base.
  - \*Each level requirements is new (not cumulative from previous level)
  - \*Branch requirements may exceed these minimum standards



MINIMUM REQUIREMENTS - LAP RECORDER/LAP SCORER, TRACK STEWARD & HEAT BOX CLERK			
LEVEL	TECHNICAL	PRACTICAL	PERFORMANCE
I	* Level I Clinic	* Assist at 1 or more non-sanctioned meets	* Satisfactory evaluation from Meet Coordinator, Referee or Level 3 Official of the respective discipline
		* Assist at 1 or more provincial/regional sanctioned meets	* Review and approval from Branch
II		* Chief at 2 or more provincial/regional sanctioned meets	*Satisfactory evaluation from Meet Coordinator, Referee or Level 3 Official of the respective discipline
		* Assist at 2 or more SSC sanctioned meets	*Review and approval from Branch
III		*Chief at 3 or more provincial/regional sanctioned meets	*Documented recommendation from Branch
		*Assist at 2 or more SSC sanctioned national level meets	<a href="#">(Using SSC standard form)</a>
			*Satisfactory evaluation from a Level 3 Meet Coordinator, Referee or Official of the respective discipline.
			*Review and approval from SSC ODC

**NOTES:**

- \* This chart shows the minimum activities that lap recorders/lap scorers, track stewards and heat box clerk must complete to be considered for upgrade to the next level. It is expected that lap recorders/lap scorers, track stewards and heat box clerk will do additional meets to ensure they broaden their experience base.
- \* Each level requirements is new (not cumulative from previous level)
- \* Branch requirements may exceed these minimum standards



## MINIMUM REQUIREMENTS - REFEREE

LEVEL	TECHNICAL	PRACTICAL	PERFORMANCE
I	* Level I Clinic	* Assist at 1 or more non-sanctionned meets	* Satisfactory evaluation from Chief Referee
		* Assist at 1 or more SSC sanctioned meets (provincial/regional level)	* Review and approval from Branch
II	*Level II Clinic	* Referee at 4 or more provincial/regional sanctioned meets	*Satisfactory evaluation from a Level 3 or higher Referee
		* Assistant at 2 or more SSC sanctioned meets (provincial/regional level)	*Review and approval from Branch
IIIB	*Level III Clinic	*Chief at 2 or more provincial/regional sanctioned meets	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assistant at 2 or more SSC sanctioned provincial/regional meets	*Two documented satisfactory evaluations from 2 different Level 3A or higher Referee <a href="#">(using the standard evaluation SSC form)</a>
		*Assistant at 2 or more SSC National sanctioned meets	*Review and approval from SSC ODC
IIIA	*Instruct a Level I Official's Clinic	*Chief at 3 or more SSC sanctioned meets (provincial/regional level)	*Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		*Assistant at 3 or more SSC National/International sanctioned meets	*Two documented satisfactory evaluations from 2 different Level 3A or higher Referee <a href="#">(using the standard evaluation SSC form)</a>
			*Review and approval from SSC ODC

**NOTES:**

- \* At level IIIA, Referees will be certified in either mass start(short track or long track), Olympic or both.
- \* This chart shows the minimum activities that officials must complete to be considered for upgrade to the next level. It is expected that officials will do additional meets to ensure they broaden their experience base.
- \* Each level requirements is new (not cumulative from previous level)
- \* Branch requirements may exceed these minimum standards



## MINIMUM REQUIREMENTS - STARTER

LEVEL	TECHNICAL	PRACTICAL	PERFORMANCE
I	* Level I Clinic	* Starter at 1 or more non-sanctioned meets	* Satisfactory evaluation from Chief Starter
		* Starter at 1 or more SSC sanctioned meets (provincial/regional level)	* Review and approval from Branch
II	* Level II Clinic	* Starter at 4 or more provincial/regional sanctioned meets	* Satisfactory evaluation from a Level 3 or higher Starter
		* Starter at 2 or more SSC sanctioned meets (provincial/regional level)	* Review and approval from Branch
IIIB	* Level III Clinic	* Starter at 2 or more provincial/regional sanctioned meets	* Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		* Starter at 2 or more SSC sanctioned provincial/regional meets	* Two documented satisfactory evaluations from 2 different Level 3A or higher Starter <a href="#">(using the standard evaluation SSC form)</a>
		* Starter at 2 or more SSC National sanctioned meets	* Review and approval from SSC ODC
IIIA		* Starter at 3 or more SSC sanctioned meets	* Documented recommendation from Branch <a href="#">(using the standard SSC form)</a>
		* Starter at 3 or more SSC National/International sanctioned meets	* Two documented satisfactory evaluations from 2 different Level 3A or higher Starter <a href="#">(using the standard evaluation SSC form)</a>
			* Review and approval from SSC ODC

**NOTES:**

- \* At level IIIA, Starters will be certified in either mass start(short track or long track), Olympic or both.
- \* This chart shows the minimum activities that starters must complete to be considered for upgrade to the next level. It is expected that starters will do additional meets to ensure they have a broad of experience base.
- \* Each level requirements is new (not cumulative from previous level)
- \* Branch requirements may exceed these minimum standards



<b>MINIMUM REQUIREMENTS - INTERNATIONAL REFEREE AND STARTER</b>			
<b>LEVEL</b>	<b>TECHNICAL</b>	<b>PRACTICAL</b>	<b>PERFORMANCE</b>
<b>ISU International Referee</b>	* ISU Clinic	* Chief at 2 or more SSC sanctioned meets(national/international level)	* Two documented satisfactory evaluations from ISU International and/or ISU Referee
	* Instruct a Level II Referees clinic	*Assistant at 2 or more SSC sanctioned meets(national/international level)	*Review and approval from SSC ODC
<b>ISU International Starter</b>	*ISU Clinic	* Starter at 4 or more SSC sanctioned meets (national /international level)	*Two documented satisfactory evaluations from ISU International and /or ISU Starter
	*Instruct a Level II Starters clinic		*Review and approval from SSC ODC
<b>ISU Referee</b>	*Instruct a Level III Referees clinic	*Referee at 5 or more SSC sanctioned meets(national/international level)	*Recommendation from SSC to ISU for inclusion on ISU list
<b>ISU Starter</b>	*Instruct a Level III Starters clinic	*Starter at 5 or more SSC sanctioned meets (national/international level)	*Recommendation from SSC to ISU for inclusion on ISU list

**NOTES:**

- \* At ISU International Level Referees and Starters will be certified in either short track or long track
- \* Recommendation to ISU requires subsequent approval by the ISU Technical Committee
- \* To become an ISU Referee or Starter Short Track you must first receive a "W" designation on the ISU International list
- \* Each level requirement is new(not cumulative from previous level)





<b>MINIMUM REQUIREMENTS - SSC and ISU COMPETITORS STEWARD</b>			
<b>LEVEL</b>	<b>TECHNICAL</b>	<b>PRACTICAL</b>	<b>PERFORMANCE</b>
<b>III</b>	* Competitors Steward clinic	* Certification as level 3 Meet Coordinator or Recorder	*Satisfactory documented evaluations from ISU International and/or ISU Competitors Steward at 2 or more Canadian National competitions that use seeding and performance points to make up races.
		*Assistant to the Competitors Steward at 4 or more National Competitions	*Review and approval from SSC ODC
<b>ISU International Competitors Steward</b>	*ISU Regional clinic	* Chief Competitors Steward at 4 or more SSC sanctioned meets(national/international level)	*Two documented satisfactory evaluations from ISU International and /or ISU Competitors Steward
			*Review and approval from SSC ODC
<b>ISU Competitors Steward</b>	*Instruct a national Competitors Steward clinic	*Assistant to the Competitors Steward at 1 or more ISU International Competitions	*Recommendation from SSC to ISU for inclusion on ISU list

- NOTES:**
- \* Recommendation to ISU requires subsequent approval by the ISU Technical Committee
  - \* Each level requirements is new(not cumulative from previous level)