



New Brunswick Amateur Speed Skating Association

MINUTES OF ANNUAL GENERAL MEETING June 3rd, 2018

The Annual General Meeting of the New Brunswick Amateur Speed Skating Association was called to order by Trevor Corey shortly after 2pm. Meeting held in a conference room at Harold Joyce arena in Fredericton, NB.

In Attendance: Trevor Corey Chair NBASSA, Devin Patterson ADC Chair, Clubs: Donna Domres and Tracey Harris representing St. Croix Blades, Christine Murray FASSCI, Alain Daigle Codiac Cyclones, Anna Migchels FASSCI, Charles MacNeil Hampton Club, Dan Hatfield FASSCI, Derrick MacLeod PCEP/HP Coach, Jamie Shanks GNB Sport and Recreation Branch, Andy Magee Hampton Club, Kevin Gough FASSCI, Melanie Charlong Restigouche Comets, Jeremy Martin Restigouche Comets, Scott Beamish, Technical Director SSNB, Melanie Boulerice FASSCI, Martin Boulerice FASSCI, Andre Arseneault, Robert Lunn FASSCI.

Via teleconference: Kevin Scott, Director of Finances/ Hampton Club, Chris Gauthier Officials Development Chair / Codiac Cyclones, Stephen Crawford SJASSC, David Wolfe SJASSC, Jamie Dunnett SJASSC

Regrets: Sarah Groom Competition Chair /St Croix Blades, no representation from Caraquet

Review and Approval of 2017 AGM Minutes

Motioned for approval by Rob Lunn, seconded by Charles MacNeil.

Motion approved.

Financial Reports presented by Kevin Scott:

- **Income Statement** (see attached), **Cooperate tax returns** (see attached). No audit this year needed but Kevin felt that an audit would be beneficial at this stage to ensure next year starts with clean slate. 2015 auditors also recommended yearly audits. Trevor also commented that it would be beneficial in the future to hire a professional bookkeeper (Jackie) and give her signing privileges.
Derrick commented that income statement was correct but sometimes the tab statement was not all encompassing. He also questioned his fluctuating salary.
Derrick also commented that quarterly updates might be helpful in the future. Dan Hatfield asked in there was a reason why membership fees were down, no clear answer given (questioning if these fees were just not paid yet ?).

Motion to accept Income statements for 2016/2017 and 2017/2018 seasons by Melanie Charlong, seconded by Dan Hatfield. **Motion Approved.**

- **Statement of Financial Position** (see attached), proposed budget for 2018-2019 reviewed by Kevin Scott. He is proposing increase costs this year associated with the upcoming Canada Games in 2019 (coaches to attend camps, dryland, ice time...), increase fees for officials because most don't have children who skate.
- **Funding Model review:** Jamie Shanks (GNB Sports Branch) reviewed orally how funding is allocated to amateur sports teams through their grant programs. Our funding this upcoming year has not been disclosed yet. The funding for Sport Branch reevaluates each amateur sport in NB every year and funding may vary. It's important to review their annual "suggested areas to work on" to ensure yearly funding.

Motion to approve the Budget by Kevin Scott, seconded by Rob Lunn.

Chair Recommendations (Trevor Corey)

- Watch financials
- Celebrate ourselves (Successes of our NB Athletes at the National and international level) also Restigouche hosting Canada East/
- Stay connected to the changing momentum of SSC.
- MAS of SSC is the new registration system...David Wolfe is our NB contact

NBASSA Director Resignations and Elections:

- Trevor Corey, Kevin Scott, Chris Gauthier and Sarah Groom all resigned this year.
- Voting process reviewed by Trevor Corey.
- Andre Arseneault was nominated for Director of Officials position, no other nominations. **Andre was voted as director of Officials by acclamation.**
- Andy Magee was nominated for Chair of NBASSA by Kevin Gough. No other nominations. **Andy was voted as Chair of NBASSA.**
- Vickie Magee was nominated for Director of Finances by Andy Magee. No other nominations. **Vickie was voted Director of Finances by acclamation.**
- Dan Hatfield was nominated by Charles MacNeil for Director of Competitions. No other nominations. **Dan was voted Director of Competitions by acclamations.**
- Devin Patterson to continue as **Athletic Development director.**

Athletic Development Report: (Devin Patterson)

Report reviewed (see attached). Anna Migchels commented that the return to play protocol was not clear in our policies. Discussion on concussion policy and return to play policies. AD committee to follow up with this concern.

Technical Director/Provincial Coach Report: (Scott Beamish)

Scott reviewed his report (see attached) with highlights AD standards. LTAD- copy to all members to help better discussion. Scott also recommended an employee handbook be created for his position to facilitate future turnaround.

Competitions Report (Sarah Groom)

Document attached but not reviewed. Next year's competition calendar draft included.

Officials Report: (Chris Gauthier)

See attachment. Chris reviewed briefly his report with emphasis on officials database.

High Performance Training Group (HPTG) Coach report: (Derrick Macleod)

See attachment. Derrick did a brief review of his report.

General Comments:

- Rob Lunn spoke to the group regarding **adding a fee to the Electronic timer rental** to establish a healthy maintenance fund
- SSC/SSNB- discussion on the importance to represent our true club member numbers.
- Anna Migchels expressed her appreciation to NBASSA for implementing a new Respect for Sport policy.

Club reports not reviewed today because of time constraints. They will be available online for review.

Meeting was adjourned shortly after 4pm. ????

Minutes submitted by: Donna Domres

Approved by: