

To: SSNB Executive
From: SSNB ODC
Subj: Year-end Report, SSNB Officials Development Committee
Date: May 22, 2013

The following Year-end report of the Officials Development Committee is submitted for your consideration.

Current Status

Committee membership this season are:

Chair- Bruce Gray
Campbellton- Vacant
Caraquet- Chantal Brideau
Codiac- Christine Lawson
Fredericton- Grady Briggs
Hampton- Andy MaGee
St. Croix- Jeff Cross
Saint John- Pat Quinn

Summary of Number of NB Officials

(Please note-this is based on 2012-13 SSC data base and does not reflect revisions to be submitted based on activities this past season. The total number of officials active this past season as well as new officials added to the list is being established. The current SSNB date base has significantly more names (over 200) and is being revised.)

Total Accredited NB officials (level 1 and higher)- 96

Budget

The submitted 2012-13 ODC seasonal budget was \$3,930 or approximately 7% of SSNB's budget. The budget was fully distributed. Funding covered sending instructions to four clinics in NB, NS and PEI, two individuals sent to Quebec for SSC Level 3 Clinics, full and partial funding of five officials to assignments at Canada East National SSC event, and other officiating development activities. This coming seasons requested budget is \$4,520 which will be directed to similar development activities as well as officials recognition in the form of officials pins and awards.

Officials Advancement/Submissions to SSC

Officials advanced included:
Roger Ouellette, Level 1 Referee

SSC upgrades submitted:
Dave Groom, Level 3B Referee; Nicky Scott, Level 3 Recorder

Activities and accomplishments

- Extensively and repeatedly revised draft ODC Policy and Procedure document following lengthy consultation with in and out-of-province officials as well as our technical advisor, Atlantic SSC ODC Rep and club ODC Reps.
- Obtained Board provisional approval of ODC Policy/Procedure document.
- Policy/procedure document was posted on SSNB website, is being distributed to ODC Club reps and a formal request was made for inclusion of pertinent policy/procedure portions in the SSNB Competitions Kit.
- Developed and submitted proposed budget- see below.
- Addressed requests and concerns from, and regarding SSNB officials.
- Clarified and posted interpretation of new SSC/ISU rules as they apply to Starters.
- Coordinated approval request for advancement of Roger Ouellette to Level 1 Referee.
- Coordinated submission of upgrade requests to SSC for Dave Groom and Nicky Scott.
- Facilitated attendance of five NB officials to ST Nationals while arranging/managing funding of this activity.
- Developed Senior Accredited Officials (SAO) manual.
- Identified and recruited Senior Accredited Officials in the disciplines of Referee, Starter, Electronic Timing, Recorder, Announcer.
- Developed current instructors manuals for Level 1 Officials Clinic and Level 2 Starters Clinic. Revised both manuals following instructing of clinics.
- Coordinated, funded and held four clinics. Two Level 1 Officials clinics were held, one in PEI (12 attending) and one in Halifax (6 attending). Also two Level 2 Starter clinics were held. One primarily focusing on ST in Fredericton (4 attending) and one in focusing primarily on LT in Halifax (6 attending). Both Starter clinics included on-ice training/experience. Formal clinic evaluations by participants indicated good-excellent knowledge/presentation/materials/discussion.
- Senior Accredited Ref and Starter implemented the new assignment policy. Surveys of all hosting clubs indicated SAO involvement was very well received.
- Reached out to all clubs to have Level 1 Officials clinics provided at the clubs location and preferred time at no expense to them. A senior bilingual instructor was arranged for Campbellton.
- Began to see some more formal evaluations provide to ODC. This information permits ODC's to facilitate officials develop as well as advancement of officials.
- Improved the existing working relationship with the Chairs counterparts in NS and PEI by working with them extensively and meeting them in person.
- Clarified with SSC ODC the implications of SSC sanctioning on officials selection as it pertains to Referees and Starters.
- Clarified new SSC requirements for Level 3 Clinics- now Ref/Starter/Meet Coord. only.

Ongoing Activities

- Implement ODC Policies and Procedures, revising as warranted.
- Coordinate and fund Level 1 Officials Clinic run in conjunction with Summer Camp.
- Facilitate development of coordinated provincial recruitment/retention of officials.
- Refine ODC record keeping as working reference and future Chairs resource.
- Update NB officials list based on this past seasons Meet Coordinators lists.
- Develop new more accessible officials list for Meet Coordinators use.
- Continue to expand list of Senior Accredited Officials to work with Meet Coordinators.
- Develop officials pin program- design/acquiring pins and distribute at Awards banquet.
- Improve incoming flow of information ODC requires to fulfill its responsibilities.
- Publicize new SSC official level requirements, posting on SSNB web site.
- Develop and post Level 1 Officials application.
- Facilitate appropriate officials attendance of level 3 clinics.
- Hold ODC meeting immediately prior to the June 8, AGM.